

BOURNEMOUTH JUBILEE WHEELERS

2007

RULES

1. NAME, OBJECTS AND CONSTITUTION OF THE CLUB

1.1. Name.

The name of the Club shall be BOURNEMOUTH JUBILEE WHEELERS.

1.2. Objects.

The object of the Club shall be to promote cycling in all its forms.

1.3. Colours.

The colours of the Club shall be Red White and Blue.

1.4. Affiliations.

The Club shall be affiliated to the British Cycling (BC), Cycling Time Trials (CTT), Cyclists Touring Club (CTC), East Dorset Cycling Association (EDCA) or their lawful successors and such bodies as the Club may from time to time determine in General Meetings.

1.5. Rules and Bye-laws.

Every Member shall be bound by and submit to the Rules and Bye-laws of the Club.

1.6. Alteration of Rules.

These Rules may be rescinded, altered, amended or added to only by a resolution passed by a majority consisting of two-thirds of the Members present and entitled to vote at a properly convened Annual General or Extraordinary General Meeting.

1.7. Dissolution.

The Club can only be dissolved at a General Meeting of Members specially convened for that purpose and any monies and effects of the Club shall be disposed of as directed by such meeting.

2. MEMBERS AND MEMBERSHIP

2.1. Classes of Membership - Membership of the Club shall be of classes as follows:

2.1.1. FIRST CLAIM

Juvenile- Aged under 16 within current year

Junior - whose 17th or 18th birthday falls within current year

Senior - older than Junior definition

2.1.2. SECOND CLAIM

Juvenile- Aged under 16 within current year

Junior - whose 17th or 18th birthday falls within current year

Senior - older than Junior definition

2.1.3. LIFE

2.1.4. AFFILIATE

2.2. Classes of Membership shall be limited in numbers as may be determined from time to time by the Committee.

2.3. First Claim Members.

First Claim Members shall be full Members of the Club and entitled to full rights and privileges.

A rider may only be a First Claim Member of one cycling club having resigned from first claim membership of his previous first claim club.

2.4. Second Claim Members.

Second Claim Members shall be full Members of the Club and entitled to full rights and privileges, save that they may not win a Club Trophy or hold a Club Record.

2.5. Life Members.

Life Members shall be full Members of the Club and entitled to full rights and privileges. Life Membership is normally conferred in recognition of long continuous membership and service to the Club, on a recommendation by the Committee to the Members at a General Meeting.

2.6. Affiliate Members

Affiliate Members shall be entitled to ride in Club organised Reliability Trials and Club Runs. They will not be entitled to full rights and privileges.

2.7. Candidates for Membership

A candidate for Membership must apply using the form for the time being authorised by the Committee.

2.8. Election.

The election of the Members shall be vested in the Committee.

2.9. Resignation.

Members intending to resign their Membership of the Club shall give 28 days notice in writing to the Secretary and shall pay all arrears due at the date of such notice.

2.10. Expulsion.

The Committee shall have the power to expel any Member who they may deem guilty of conduct detrimental to the

interests of the Club, provided that no such expulsion shall take effect until the Member has been afforded a reasonable opportunity of making such representations as that Member may think fit in person or in writing to the Committee. After expulsion, but on receipt of a requisition signed by not less than ten Members, the Committee shall be required to hold an Extraordinary Meeting within 21 days of the receipt of such requisition to reconsider the case. A majority of the Members present and entitled to vote shall be required to reinstate the Member. Thereafter, no further appeal shall lie. A Member expelled in accordance with this Rule shall have no claim or remedy against the Club or any Member of the Committee or Official of the Club.

2.11. Liability. Membership of the Club involves no liability on any Member beyond payment of the Subscription and Entrance Fee (if any) except as may be provided by these Rules.

2.12. Conduct of Members.

All Members are expected to conduct themselves in a manner that will bring honour and respect to the Club and the sport of Cycling in general.

3. SUBSCRIPTIONS

3.1. Annual Subscriptions.

Annual subscriptions for the various Classes of Membership shall be fixed from time to time by the Members at the Annual General Meeting and shall be payable on 1st January in every year.

3.2. Discounted Subscriptions

Reduced subscription rates, as fixed from time to time by Members of the Annual General Meeting, can be claimed by first claim Senior Citizens. They can be offered to Juveniles, Juniors, or additional members of the same family paying the full subscription. Such members may be first or second claim members.

3.3. Arrears of Subscriptions.

A Member whose subscription remains unpaid after 31st March in any year shall cease to be a Member, but may be reinstated at the discretion of the Committee on payment of all arrears.

3.4. Refund of Subscriptions.

A Member who resigns or is expelled from the Club shall not be entitled to a refund of the unexpired proportion of the subscription paid for the current year.

3.5. Members elected after 1st October.

Members elected after 1st October in any year shall have the privilege of membership up to 31st December of the following year.

4. MANAGEMENT

4.1. The management of the club shall be vested in a Committee, which shall be elected at the Annual General Meeting of the club. The Committee shall consist of 12 members or 10% of the membership, whichever is the lesser. The Committee shall comprise of:

President.

Chairman.

Secretary.

Treasurer.

Time Trial Secretary.

Track and Road Race Secretary.

Press and Publicity Officer.

Off-Road Secretary.

4 Ordinary Members (priority given for one woman and one junior member).

4.2. The Club Runs Leader and Open Event Secretaries are ex-officio members of the committee in regard to the promotion of their event(s).

4.3. Vice-Presidents. Vice Presidency is normally conferred in recognition of past services to the Club.

4.4. Chairman of Committee.

The Chairman or, in their absence, the senior elected Member of the Committee present shall act as Chairman at Committee Meetings and shall have a casting vote.

4.5. Committee Meetings.

The Committee shall hold a Committee Meeting six times per year to conduct the business of the Club.

4.6. Notice of Meetings

At least seven days notice of Committee Meetings shall be given to each Member of the Committee.

4.7. Special Committee Meetings.

The Committee may convene a Special Meeting to conduct urgent business. Special Committee Meetings may only be convened at the request of two Committee Members. Special Committee Meetings may only discuss business that requires resolution within seven days.

4.8. Quorum.

50% plus one Members of the Committee personally present shall form a quorum.

4.9. Powers of Committee.

The Committee shall have the power to:

4.9.1. fill any vacancy that may occur in their number. Any Member so appointed shall hold office until the next Annual General Meeting when they shall be eligible for election.

4.9.2. co-opt Members to the Committee with power to vote.

- 4.9.3. elect and expel Members of the Club.
- 4.9.4. manage the affairs of the Club and make necessary Bye Laws and additions and amendments thereto and decide any question as to the interpretation of the Rules and deal with any matter not provided therein.
- 4.9.5. appoint from among their number Sub-Committees (with power to co-opt other Members) and may depute or refer to them such powers and duties that the Committee may determine. The Chairman, Secretary and Treasurer shall be ex-officio on all sub-committees.
- 4.10. Election of Committee and Officers.
The Chairman and all Members of the Committee shall be elected annually at the Annual General Meeting. The President and Vice-Presidents shall retire at each Annual General Meeting and be eligible for re-election.
- 4.11. Method of Election.
The election of Members to the Committee shall take place at the Annual General Meeting in the following manner:
 - 4.11.1. Each Candidate for election to the Committee must be proposed and seconded by two Members of the Club. The candidate must intimate their willingness to serve either in writing to the Secretary or verbally at the Annual General Meeting.
 - 4.11.2. In the event of Candidates so nominated exceeding the number of vacancies, they shall be elected by ballot.
 - 4.11.3. Vice Presidents shall be elected by ballot. Nominations for additional Vice-Presidents should be submitted to the Secretary for consideration not later than 1st January.

5. GENERAL MEETINGS

- 5.1. General Meetings
All General Meetings other than Annual General Meetings shall be called Extraordinary General Meetings.
- 5.2. Annual General Meetings
The Club shall hold an Annual General Meeting during the month of February in each year.
- 5.3. Extraordinary General Meeting
The Club shall hold an Extraordinary General Meeting within twenty one days of either:
 - 5.3.1. Receipt, by the Secretary, of a requisition made in writing signed by not less than 10 Members or 10% of the membership or
 - 5.3.2. A resolution by the Committee.
- 5.4. An Extraordinary General Meeting must be convened for the purposes specified in the requisition or resolution and shall be convened for those purposes only.
- 5.5. Notice of Meeting
At least twenty eight days clear notice of any Annual General Meeting or fourteen days clear notice of any Extraordinary General Meeting shall be given to the Members of the Club.
- 5.6. Non-Receipt of Notice
The non-receipt of any such notice by any Member shall not invalidate any Resolution passed at any such meeting.
- 5.7. Business of Annual General Meeting
The business of an Annual General Meeting shall be to receive and consider the Accounts and the reports of the Committee and Auditors, to elect a President, Vice-Presidents for the ensuing year; to elect Members to the Committee; to appoint the Auditors and to deal with any other matter specified on the Agenda.
- 5.8. Notice of Resolutions.
Notice of Resolutions (other than those to elect the Officers and Committee) to be proposed at the Meeting must be received by the Secretary in writing at least fourteen days prior to the meeting.
- 5.9. Chairman of General Meetings
The Chairman of the Committee or, in their absence, a Member nominated by the Committee shall take the Chair at every General Meeting.
- 5.10. Quorum.
Fifteen Members, or 10% of the membership, whichever is the lesser, personally present shall form a quorum. If within half an hour of the time appointed for the Meeting a quorum is not present, the Meeting shall stand adjourned to the same day next week at the same time and place. If, at such adjourned Meeting, a quorum is not present, those Members who are present shall be deemed to be a quorum and may transact all business that could properly have been transacted at the Meeting from which such adjournment took place.
- 5.11. How Resolutions are decided at Meetings.
Every Resolution submitted to a Meeting shall normally be decided by a show of hands. A meeting may resolve, by simple majority, to take a secret ballot.

6. NOTICES

- 6.1. A Notice may be served by the Club either personally or by sending it, through the post or by electronic mail, addressed to the last known address of the Member that has been given to the Secretary. Any Notice sent by post or electronic mail shall be deemed to have been served on the 3rd working day following that on which the Notice was sent.

7. ACCOUNTS AND AUDITORS

- 7.1. Keeping of Accounts.
The Committee shall cause true accounts to be kept of all sums of money received and expended by the Club.

7.2. Bank Account.

The Club shall have a Banking Account or Post Office Account and all cheques must be signed by two members of the Committee.

7.3. Financial Statement.

The Committee shall submit to the Annual General Meeting in each year a Statement of Receipts and Payments made up to the preceding thirty first day of December together with the Report of the Auditors thereon.

7.4. Appointment of Auditors.

The Club shall appoint Auditors at each Annual General Meeting to hold office until the conclusion of the next Annual General Meeting.

7a CHILD PROTECTION POLICY

The Club shall implement and, in general, abide by the latest issue of British Cycling's "*Guidelines for the Policy and Procedure for the Protection of Children and Vulnerable Adults*"

RACING REGULATIONS

8. GENERAL RACING RULES

- 8.1. All Members are expected to be conversant with the rules and regulations of the CTT and BC and to undertake to abide by them.
- 8.2. Alteration of Racing Rules
These Rules may be rescinded, altered, amended or added to only by The Committee. The Committee shall have the power to decide any questions as to the interpretation of the Racing Rules and deal with any matter not definitely provided for therein.
- 8.3. Rider Age Categories shall be as defined by the relevant governing body (e.g. CTT, BC).
- 8.4. Minimum Age.
The minimum age that a person can compete in any cycling event is governed by the relevant cycling authority (e.g. BC, CTT).
- 8.5. Parental Consent.
A rider aged under 18 may only compete with the written consent of their parent or guardian.
- 8.6. Novices
A Novice is a first year competitor in any cycling discipline.

9. CLUB RECORDS

- 9.1. Club Record certificates shall be awarded for the fastest performances by first claim members in Open, Semi-Open, Association or Bournemouth Jubilee Whs Club Time Trials. Private time trials and second claim performances are not recognised.
- 9.2. It is the responsibility of the rider to notify in writing to the Club recorder of any claim for a Club Record. Notification must be made within 6 weeks of the event and should be accompanied by a copy of the official result sheet.
- 9.3. Recognised Road Time Trial Records.

	10 miles	15 miles	25 miles	30 miles	50 miles	100 miles	12 hours	24 hours	BAR
Senior Men	✓		✓	✓	✓	✓	✓	✓	✓
Senior Women	✓	✓	✓	✓	✓	✓	✓	✓	✓
Junior Men	✓		✓	✓	✓				✓
Junior Women	✓	✓	✓	✓	✓				✓
Juvenile Men	✓		✓						✓
Juvenile Women	✓	✓	✓						✓
Tandem Men	✓		✓	✓	✓	✓	✓	✓	
Tandem Women	✓		✓	✓	✓	✓	✓	✓	
Tandem Mixed	✓		✓	✓	✓	✓	✓	✓	
Veterans	✓		✓	✓	✓	✓	✓	✓	✓

Records on Solo or Tandem Tricycle are also recognised as above. Team Records, for teams of three riders on aggregate are also recognised in all solo categories. Veterans' records are recognised against standard tables defined by the Veterans' Time Trials Association. The Committee may also, from time to time, recognise records for specified circuit events.

- 9.4. Recognised Track Records.
- 9.4.1. 200 metres Time Trial
- 9.4.2. 1 km Time Trial
- 9.4.3. 4 km Individual Pursuit

10. CLUB TROPHIES

- 10.1. General.
- 10.1.1. The allocation of Trophies donated to the Club by members and non-members shall be at the discretion of the Committee.
- 10.1.2. Trophy winners must keep them in good condition and to return them within 14 days at the request of the Committee.
- 10.1.3. Unless specifically stated otherwise, Club trophies may only be awarded to first claim members of the Club.
- 10.1.4. Notification of performances.
It is the responsibility of the rider to notify in writing to the Club recorder of their competitive performances in any events not promoted by The Club. Notification must be made within 6 weeks of the event. Riders may be required to produce a copy of the official result sheet upon request.
- 10.2. Trophies and Competitions.
- 10.2.1. The William Taylor Cup - Men's Best All Rounder.
The Competition shall be calculated on the average of a rider's fastest speeds at 25, 50 and 100 mile time trials.

10.2.2. The Barbara Boyland Cup - Women's Best All Rounder.

The Competition shall be calculated on the average of a rider's fastest speeds at 25, 50 and 100 mile time trials.

10.2.3. The HG Millett Cup - Junior Best All Rounder.

10.2.4. The Atty Memorial Trophy - Veterans on Standard Best All Rounder.

The Competition shall be calculated on the aggregate 'plus' from VTTA tables at 25, 50 and 100 mile time trials.

10.2.5. The Mike Jarvis Memorial Trophy - Veterans on Scratch Best All Rounder.

The Competition shall be calculated on the average of a rider's fastest speeds in 25, 50 and 100 mile time trials.

10.2.6. The Ken Swan Cup – Road Racing Points Competition.

The Competition shall be decided by the highest number of BC points accumulated in Road Racing for the year

10.2.7. The Track Trophy. – Club Track Championship.

The Competition shall be decided by the highest number of BC points accumulated during the track season on any number of tracks

10.2.8. The Boyson Trophy – Multi-Discipline Points Competition.

The Competition shall be calculated on the aggregate of points awarded according to relative positions of first claim members in specified club time trial events and competitions.

Pos	Cyclo Cross	Road Racing	Track Champs	BJW Hill Climb	BJW 42km TT	BJW MTB TT	BJW Holt TT	BJW 25 Mile TT	BJW 30 Mile TT	BJW 50 Mile TT
1 st	40	40	40	40	24	24	24	24	24	24
2 nd	35	35	35	35	21	21	21	21	21	21
3 rd	30	30	30	30	18	18	18	18	18	18
4 th	25	25	25	25	15	15	15	15	15	15
5 th	20	20	20	20	12	12	12	12	12	12
6 th	15	15	15	15	9	9	9	9	9	9
7 th	10	10	10	10	6	6	6	6	6	6
8 th	5	5	5	5	3	3	3	3	3	3

10.2.8.1. Cyclo Cross points shall be allocated according to final positions in the preceding winter's Wessex Cyclo-Cross League.

10.2.8.2. Road Racing points shall be allocated according to positions in the Club road race points league.

10.2.8.3. Track points shall be allocated according to positions in the Club track championship.

10.2.9. 21st Anniversary Cup - Service to the Club

Awarded at the discretion of the Committee for outstanding service to the Club.

10.2.10. 25th Anniversary Cup – 12 Hour Time Trial

Awarded to the rider covering the greatest distance in a 12-hour time trial.

10.2.11. Alex Dunn Trophy – Junior Points

Decided upon points gained by junior riders in Club evening 10-mile time trials. 5, 4, 3, 2 and 1 Points will be awarded according to relative positions of juniors in each event, with the best seven scores counted.

10.2.12. Brian Messer Shield - Off Road or Non Solo Road Bike Performance

Awarded at the discretion of the Committee for notable performance(s) in competition either:

10.2.12.1. In a road event on a machine other than a solo road bike.

10.2.12.2. In an off-road event.

10.2.13. Cyclo-Cross Trophy

Awarded to the highest placed rider in the Wessex Cyclo-Cross League

10.2.14. Dee McMullen Cup - BJW Woman in Brnth & Dist WCA Time Trial

Awarded to the highest placed woman rider in the Bournemouth & District Women's CA Open Time Trial.

10.2.15. Douglas Bishop Memorial Cup - Best Novice Rider

Awarded to the highest placed novice rider in the Club Scratch points series.

10.2.16. Eric Day Memorial Cup - Club run attendance.

Awarded to the rider who attends the most club runs between October and February inclusive.

10.2.17. Founders Cup - First Open Event Win

Awarded to a rider who achieves their first win riding for the Club in open competition. Where there is more than one candidate, the award shall be made to the winner of the highest ranked event.

10.3. Golden Jubilee Trophy - Club Scratch points series.

Awarded to the highest scoring rider in the Club Scratch Time Trial Points Competition

10.3.1. Qualifying events are all open and club time trials promoted by the Club and time trials included in the East Dorset CA series, hill climbs are excluded.

10.3.2. Points are awarded according to the numbers and relative positions of Club riders finishing each event with 1 point for last, 2 for next to last and counting up with the fastest rider awarded points equal to the number of riders.

10.3.3. A riders best 10 scores will be counted.

10.3.4. There shall be three categories based on riders best time in all open, association and club 10-mile events in current and last season (only private time trials excluded):

10.3.4.1. Category A – faster than 23.00 mins

10.3.4.2. Category B – faster than 25.00 mins

10.3.4.3. Category C – 25.00 mins or slower

- 10.3.5. There will be immediate promotion between categories if the qualifying time is achieved.
- 10.3.6. Demotion only takes place at end of the season.
- 10.3.7. Riders must notify any 10-mile improvement in non club events within 28 days
- 10.3.8. Only finishers shall be awarded points except in multi-lap events where at least one lap must be completed to qualify.
- 10.3.9. Club time trials that are disrupted due to temporary traffic signals (or similar) will be excluded from the competition.
- 10.4. Ind Coope Trophy - Team in Open 50 Time Trial.
Awarded to the team of three riders with the fastest aggregate time in the Club Open 50-mile time trial. The award is limited to clubs affiliated to the South DC of the CTT
- 10.5. Joan Attenborough Cup - Fastest Women's 25-mile Time Trial
Awarded to the woman rider who records the fastest 25-mile time trial of the year.
- 10.6. Jubilee Cup - Fastest 25-mile TT (in Jubilee Open 25)
Awarded to the Club rider who records the fastest time in the Club Open 25-mile time trial.
- 10.7. McMullen Cup - Club Junior 10-mile Championship.
Awarded to the Club rider who records the fastest time in a 10-mile time trial designated by the Committee as the Junior Championship (normally the first evening 10 of August).
- 10.8. Millennium Trophy - Highest BC Ranked Rider
Awarded to the Club rider achieving the highest position in the BC Road and Track rankings at the end of the season.
- 10.9. New Waverley Cup - Team in Open 25 Time Trial
Awarded to the team of three riders with the fastest aggregate time in the Club Open 25 time trial. The award is limited to clubs affiliated to the South DC of the CTT
- 10.10. Page Trophy - Veteran's Fastest 25 miles.
Awarded to the veteran rider who records the fastest 25-mile time trial of the year.
- 10.11. Purbeck Trophy - BJW rider in Open Road Race.
Awarded to the highest placed Club rider in the Dorset 3-day event
- 10.12. Ray Price Trophy - Fastest 30-mile Time Trial.
Awarded to the Club rider who records the fastest 30-mile time trial of the year.
- 10.13. Royal Enfield Cup - Fastest 50-mile Time Trial (in Jubilee Open 50)
Awarded to the Club rider who records the fastest time in the Club Open 50 mile time trial.
- 10.14. Sandown Trophy - Most Improved Rider.
Awarded to the club rider who records the greatest improvement on a 10-mile handicap from a table prepared by the Club Handicapper at the end of April. Qualifying rides are from May to September inclusive.
- 10.15. Strong Cup Greatest - 24-Hour Time Trial Distance.
Awarded to the Club rider who records the greatest distance in a 24-hour time trial.
- 10.16. Suttie Cup Club - Juvenile 10-mile Championship.
Awarded to the Club rider who records the fastest time in a 10-mile time trial designated by the Committee as the Juvenile Championship (normally the first evening 10 of August).
- 10.17. Ted Nippard Trophy - Fastest Women's 50-mile Time Trial.
Awarded to the woman rider who records the fastest 50-mile time trial of the year.
- 10.18. Tom Shepherd Cup - Hill Climb Champion.
Awarded to the Club rider who records the fastest time in the Club Hill Climb.
- 10.19. Wilfred Watton Memorial Cup - Women's evening 10-mile points series.
Decided upon points gained by women riders in Club evening 10-mile time trials. 5, 4, 3, 2 and 1 Points will be awarded according to relative positions of women in each event, with the best seven scores counted.
- 10.20. Wimbledon Shield - Fastest 100-mile Time Trial
Awarded to the Club rider who records the fastest time in any Open time trial

11. CLUB STANDARDS

- 11.1. Members may attempt to gain 1st, 2nd or 3rd class certificates for standard rides at all distances. The standards shall be based on club records standing at the commencement of the season in which the standard is attempted.
- 11.2. The 1st class standard shall be the record time plus 5% or 95% of the distance.
- 11.3. The 2nd class standard shall be the record time plus 12.5% or 87.5% of the distance.
- 11.4. The 3rd class standard shall be record time plus 20% or 80% of the distance.
- 11.5. The standard shall be taken as the next longest second
- 11.6. The standard distance shall be taken to the next shortest 0.25 mile
- 11.7. The standard award will be that for the highest standard achieved.
- 11.8. Only one standard shall be awarded at each distance to any rider in each year

12. SPECIAL AWARDS

- 12.1. A Special Award shall be made to any first claim member who succeeds in breaking a National RRA or CTT Record or who wins a medal in a recognised BC or CTT National Championship.
- 12.2. The value and nature of any special award is at the discretion of the Committee.

13. CLUB EVENTS

- 13.1. Club Events Programme.
The programme of Club Events shall be at the discretion of the Committee and shall be agreed not later than the month of October in respect of events to be promoted in the following year. The decision of the Committee on the Club Events Programme shall be final.
- 13.2. Changes in the Club Events Programme.
Proposal for changes or additions to the Club Events Programme must be received by the Secretary in writing before 30th September giving details of type of event, distances and proposed dates.
- 13.3. Eligibility to ride in Club Events.
Club Events shall be open to all first and second claim members. Private entrants may be accepted at the discretion of the event promoter.
- 13.4. Entry Fees.
An Entry Fee shall be paid by each entrant in a Club Event. The amount of the Entry Fee for each event shall be decided by the Committee

14. OPEN EVENTS

- 14.1. Open Events Programme.
The programme of Open Events shall be at the discretion of the Committee and shall be agreed not later than 31st August in respect of Events to be promoted the following year. The decision of the Committee on the Open Events Programme shall be final.
- 14.2. Changes in the Open Events Programme.
Proposals for changes or additions to the Open Events Programme must be received by the Secretary in writing before 31st July, giving details of type of event, distances and proposed dates.
- 14.3. Entry Fees.
The amount of the entry fee to be paid by each entrant shall be decided by the Committee.
- 14.4. Categories
All Open Time Trials shall have provision for Women and Tandem entrants.

15. MARSHALLING

- 15.1. Riders are expected to help in Club Events from time to time.